



# MARYMOUNT ACADEMY

5100 Côte St. Luc Road  
Montreal, Quebec, H3W 2G9  
Tel.: (514) 488-8144 Fax: (514) 488-8183



## Marymount Academy International Governing Board

Meeting 1 – October 10<sup>th</sup>, 2023

*(in person meeting)*

In attendance: James Fequet, Caroline Hogan, Kathy Korakakis, Stephanie Kyle, Stéphane Bécoulet, Simeon Pompey, Ellie Israel, Stacey Blumer, Ahmed Altalibi, Mara Iacobo, Ramin Khodaie, Amanda Foster, Jayson Stiell, Sabrina Lawrence (alternate)

In absentia: Naomi Balardelle

### 1. Welcome - Introduction

2. **Approval of Agenda** - Moved by Stéphane Becoulet and seconded by Caroline Hogan

### 3. 2023-2024 Governing Board Elections

#### 3.1 Election – Chairperson

Candidates: Caroline Hogan and Kathy Korakakis

Results vote: Caroline Hogan is elected as chairperson

#### 3.2. Election – Treasurer

Candidate: Stephanie Kyle

Results vote: Stephany Kyle is elected as treasurer

#### 3.3. Election – Secretary

Candidate: Stéphane Bécoulet

Results vote: Stéphane Bécoulet is elected as secretary

#### 3.4. Nomination – Community Representatives

Candidate: Simeon Pompey

Results vote: Simeon Pompey is elected as community representative

4. **Approval of Minutes** - Moved by Ramin Khodaie and seconded by Stacey Blumer

#### 4.1 Regular meeting – June 20<sup>th</sup> 2023

- Comments: Kathy was questioning the level of not collected school fees. James explained that it,s was a difficult process last school year, with delay in invoicing. This year the process will start earlier in October in order limit the unpaid level
- Moved by Stacey Blumer and seconded by StéphaneBecoulet



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## 5. Business Arising from Minutes.

- Follow up on student report of June:
  - Possibility to have feminine hygiene products available in the bathroom: done
  - Calming room where students can go at lunch, maybe with a CCW: student can go to dedicated room

## 6. Public Question Period

- No public question
- Kathy raised questions concerning the social media presence of Marymount academy: much more could be done, advertising all things done and all success, to attract more students. James underlined that following the departure of previous person in charge, it's difficult to maintain social media presence. Should be think over based on new resources and student project

## 7. Reports

### 7.1 Principal's Report - James

#### 7.1.1 Enrolment

- Currently sitting at 485 students. 4 more to be accepted, potentially 25 other international students (waiting for Visa's for arrival)
- We were given sufficient staffing by HR to ensure extra groups were opened at Sec 1, 4 and 5 to accommodate new arrivals. No excess of teachers was asked of us.

#### 7.1.2 Staffing:

- Teachers : Started the schoolyear missing 2 teachers, now fully staffed
- Secretarial Staff: missing to start the year, now both positions have been stabilized (New head secretary)
- Support Staff – 2 of 3 regular tutors have returned, still looking for an ESL tutor. Also in talks with a potential candidate to handle school social media and website content.
- Professional Staff – 2 new guidance counsellors (replacing Ms. Eggimann). Ms. Gorman has also returned again this year.

#### 7.1.3 Other:

- Progress report will disclosed on Thursday 12<sup>th</sup> October
- Parents will be notified by e-mail

### 7.2 Teacher's Report

- Teacher night took place and was successful
- Open house was also successful with a lot of parents and a regular flow



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## 7.3 Professional's Report – Ramin & Jason

- IB test for enrollment planned in October
- Community services: sec1 and sec2 were helpful
- Voice of Olympia: following last year success (4<sup>th</sup> rank),
- Jayson presented all activities organized or planned to be organized: great involvement of students

## 7.4 Commissioner's Report - Ellie

- Discussion on car speed limitation on Cote Saint-Luc still on going
- Proposal of Ellie to bring flag of different countries. James indicated that could be interesting, as school is organizing International Day events

## 7.5 Regional delegate's Report – N/A

- No report as 1<sup>st</sup> regional meeting will be week October 16th

## 7.6 Community Representatives Report - Simeon

- 22<sup>nd</sup> October: open house Dawson
- Lot of organization looking for student support
- Plan to present activities around the school like last year

## 7.7 Student's Report – N/A

- Student representatives election should be organized

## 8. New Business

### 8.1. Approval – Governing Board Meeting Dates and location of Upcoming Meetings

- Comments: 9 meeting scheduled for a minimum required of 5 – January February and March meeting will be on-line
- Moved by Caroline Hogan and Ahmed Altalibi

### 8.2. Approval – Motion to approve local daytime outings for the school year

- Moved by Ramin Khodaie and Jayson Stiehl

### 8.3. Review – Governing Board Internal Rules of Operation

- Comments: No change comparing to previous one

### 8.4. Consultation Committee – Educational Project

- Comments: process of review this year for EMSB schools. During the process the different stakeholder group will be consulted, and a parent survey will be sent in November

## 9. Date of Next meeting

- November 14th @ 7:00 PM (in person meeting)

**Adjournment - 8:55 PM**



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Principal:

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J. Fequet

Chair:

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C. Hogan